

**CLEVELAND PUBLIC LIBRARY**

**Board Meeting**

April 21, 2011

**RESOLUTION TO AUTHORIZE THE DIRECTOR TO NEGOTIATE A CONTRACT WITH WESTLAKE, REED, LESKOSKY FOR EXISTING FACILITIES ASSESSMENT**

- WHEREAS, The Cleveland Public Library is engaged in a strategic planning process; and
- WHEREAS, An architectural assessment of the Library's branch facilities will be incorporated into the strategic plan; and
- WHEREAS, The Cleveland Public Library contracted with PMC (Project Management Consultants); and
- WHEREAS, The Library advertised for Request for Qualifications and Proposals, and a Library committee composed of representatives from Facilities, Automation Services, Public Services and PMC reviewed 15 submitted proposals; and
- WHEREAS The Library committee selected four (4) qualified firms and ranked Westlake, Reed, Leskosky as the most qualified, whose qualifications included: in-house engineering services; inclusion of minority or small business enterprises on their project team; awareness of national trends and best practices in library functions; a plan to develop a prototype report to confirm that the format and content meets Library expectations before proceeding with analysis of all branches in this project; demonstrated successful past performance; and the organizational and professionalism of all their presentations and documents; now therefore be it
- RESOLVED, The Cleveland Public Library Board of Trustees hereby accepts and ratifies the Library committee's selection of four (4) qualified firms and the ranking of Westlake, Reed, Leskosky as the most qualified design professional, and further authorizes the Library Director to enter into negotiations with Westlake, Reed, Leskosky for a contract to perform the services of providing an architectural assessment of the Library's existing branch facilities at a compensation determined to be fair and reasonable to this Board.